

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

09 September, 2003

REVENUE MEMORANDUM CIRCULAR No. 55-2003

SUBJECT : Lost One (1) pad of unused BIR Form No. 2320 – Tax Credit Certificate

TO : All Internal Revenue Officials, Employees and others Concerned

Notice is hereby given of the lost of **one (1) pad of unused Tax Credit Certificate (BIR Form No. 2320)** with the following serial number:

024401 - 024450

The abovementioned forms were reported as lost by **MS. HONORATA A. YUIPCO**, of Revenue District Office No. 105, Revenue Region No. 17, Butuan City, and have consequently been cancelled. All official transactions involving the use of said forms are therefore considered as **INVALID**.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
NORMA L. LIPANA
Assistant Commissioner
Financial & Administrative Service
OIC, Resource Management Group