



BUREAU OF INTERNAL REVENUE
Electronic Filing and Payment System
REJECTION/ON HOLD FORM



From: <RDO Code – Description, rdo__@mailsvr.bir.gov.ph>
 For: <taxpayer_name, name@domain.com>
 Date: <Month dd, yyyy>
 Subject: Status of Enrollment

Thank you for enrolling in the Electronic Filing and Payment System of the Bureau of Internal Revenue.

Please be informed that based on the following reason/s, the processing of your application for the use of the system was:

☐ **REJECTED**

- ☐ Field entries do not match your registration data with the BIR Integrated Tax System:

_____ TIN
 _____ Registered Name
 _____ Address
 _____ Date of Incorporation/Birth
 _____ Contact No.

- ☐ Invalid e-mail address

- ☐ Others _____

☐ **ON HOLD**

- ☐ Failure to submit the certification from the President, Vice President or other authorized principal officer who identifies and authorizes a person/s to enroll for the system usage
- ☐ Un-updated registration data

(Any changes on your registration data should be made on BIR Form No. 1905 and be submitted to the Large Taxpayers Service/LTDO/concerned Revenue District Office where you are registered)

☐ Others _____

Your application shall be re-considered upon compliance or submission of the foregoing requirements within ten (10) working days from receipt of this notice.

For further inquiry, please call <name of office> at <924-32-45; 924-32-64> or e-mail us at <rdo__@mailsvr.bir.gov.ph> .

Thank you for your continued support and cooperation.

COMMISSIONER OF INTERNAL REVENUE

By:

Name and Signature of Authorized Official

Legend:

<> to be filled-up by BIR-Office concerned