

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
Quezon City

March 4, 2003

**REVENUE MEMORANDUM ORDER NO. 18-2003**

**SUBJECT** : Revised Access Request Forms

**TO** : All Internal Revenue Officials and Employees Concerned

---

**I. OBJECTIVE**

This Order reformats and prescribes the use of the following numbered Access Request forms in compliance with Revenue Administrative Order No. 2 – 2002, dated June 14, 2002 delegating to the Chief, Security Management Division the authority to approve the same :

- BIR Form No. 0033 Special Access Request Form Annex A
- BIR Form No. 0034 Extension of Special Access Request Form Annex B
- BIR Form No. 0035 Regular Access Request Form Annex C
- BIR Form No. 0037 Revocation of Access Request Form Annex D

**II. REPEALING CLAUSE**

The reformatted forms prescribed in and made an integral part of this Order replace the old forms originally prescribed in Revenue Memorandum Order No. 2-99 dated November 27, 1998.

**III. EFFECTIVITY**

This Order takes effect immediately.

(Original Signed)  
**GUILLERMO L. PARAYNO, JR.**  
*Commissioner of Internal Revenue*