

MALACANAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 13

STANDARDIZING SALARIES FOR RANKING POSITIONS IN THE PROVINCIAL AND CITY GOVERNMENTS.

Pursuant to the provisions of Paragraph No. 4 of Executive Order No. 405, series of 1951, implementing Section 3 of Executive Order No. 383, series of 1950, I, RAMON MAGSAYSAY, President of the Philippines, do hereby prescribe the following standard rates of salaries for ranking positions in the provincial and city governments:

	Provincial Governments						
	Classes of Provinces						
	I-A	I-B	1st	2nd	3rd	4th	5th
1. OFFICE OF THE PROV. GOV.							
Chief Clerk	3300	3120	2940	2760	2580	2400	2280
Private Secretary	2760	2580	2400	2280	2160	2040	1920
Deputy Gov. or Agent	2400	2280	2160	2040	1920	1800	1680
Warden	2160	2040	1920	1800	1680	1560	1560
Sergeant	1680	1560	1440	1440	1440	1440	1440
Private	1440	1440	1440	1440	1440	1440	1440
Provincial Board							
Secretary	4500	4500	4200	3960	3720	3480	3240
2. OFFICE OF THE PROV. TREAS.							
Asst. Prov. Treasurer	4500	4500	4200	3960	3720	3480	3240
Administrative Deputy	3300	3120	2940	2760	2580	2400	2280
Bookkeeper	3120	2940	2760	2580	2400	2280	2160
Cashier	3120	2940	2760	2580	2400	2280	2160
Property Clerk	3120	2940	2760	2580	2400	2280	2160
Chief Deputy Assessor	3120	2940	2760	2580	2400	2280	2160
Traveling Deputy	2760	2580	2400	2280	2160	2040	1920
Market Administrator	2760	2580	2400	2280	2160	2040	1920
Chief Corr. Clerk	2580	2400	2280	2160	2040	1920	1800
Int. Rev. Clerk	2580	2400	2280	2160	2040	1920	1800
Asst. Bookkeeper	2400	2280	2160	2040	1920	1800	1680
Asst. Property Clerk	2400	2280	2160	2040	1920	1800	1680
3. OFFICE OF THE DIST. ENGR.							
Chief Clerk	3300	3120	2940	2760	2580	2400	2280
Property Clerk	2400	2280	2160	2040	1920	1800	1680
Lodger Clerk	2400	2280	2160	2040	1920	1800	1680
Correspondence Clerk	2280	2160	2040	1920	1800	1680	1560
4. OFFICE OF THE PROV. FISCAL							
Chief Clerk	2760	2580	2400	2280	2160	2040	1920

	Classes of Provinces						
	I-A	I-B	1st	2nd	3rd	4th	5th
5. OFFICE OF THE PROV. AUDITOR							
Asst. Prov. Auditor	4500	4500	4200	3960	3720	3480	3300
Junior Clerk	3300	3120	2940	2760	2580	2400	2280
Clerk (Chief of Prov. Sec.)	3120	2940	2760	2580	2400	2280	2160
Clerk (Chief of Mun. Sec.)	3120	2940	2760	2580	2400	2280	2160
Clerk (Chief of Section)	3120	2940	2760	2580	2400	2280	2160
6. OFFICE OF THE DISTRICT HEALTH OFFICER							
Chief Clerk	2760	2580	2400	2280	2160	2040	1920
Chief Sanitary Inspector	2280	2160	2040	1920	1800	1680	1560
Asst. Sanitary Inspector	1680	1560	1440	1440	1440	1440	1440
7. OFF. OF PROV. AGR. SURV.							
Asst. Prov. Agr. Agent	3300	3120	2940	2760	2580	2400	2280
Municipal Agr. Inspector	2280	2160	2040	1920	1800	1680	1560
Jr. Plant San. Inspector	2280	2160	2040	1920	1800	1680	1560
Asst. Home Demonstrator	1800	1680	1560	1440	1440	1440	1440

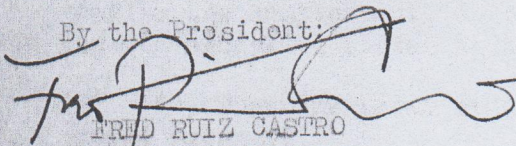
OFFICES AND POSITIONS	City Governments				
	1st	2nd	3rd	4th	5th
1. OFFICE OF THE MAYOR					
Chief Clerk	2940	2760	2580	2400	2280
Agent	2160	2040	1920	1800	1680
2. OFFICE OF THE TREASURER					
Asst. City Treasurer	4200	3960	3720	3480	3300
Administrative Deputy	2940	2760	2580	2400	2280
Bookkeeper	2760	2580	2400	2280	2160
Cashier	2760	2580	2400	2280	2160
Property Clerk	2760	2580	2400	2280	2160
Market Administrator	2400	2280	2160	2040	1920
Internal Revenue Clerk	2280	2160	2040	1920	1800
Land Tax Clerk	2280	2160	2040	1920	1800
Correspondence & Records Clerk	2280	2160	2040	1920	1800
Assistant Bookkeeper	2160	2040	1920	1800	1680
Assistant Property Clerk	2160	2040	1920	1800	1680
3. OFFICE OF THE ASSESSOR					
Chief Deputy Assessor	2760	2580	2400	2280	2160
4. OFFICE OF THE ENGINEER					
Chief Clerk	2940	2760	2580	2400	2280
Property Clerk	2160	2040	1920	1800	1680
Lodger Clerk	2160	2040	1920	1800	1680
Correspondence Clerk	2040	1920	1800	1680	1560

OFFICES AND POSITIONS	Classes				
	1st	2nd	3rd	4th	5th
5. OFFICE OF THE AUDITOR					
Assistant City Auditor	3960	3720	3480	3300	3120
Junior Clerk	2760	2580	2400	2280	2160
Clerk (Pre-Audit) Chief of Section	2400	2280	2160	2040	1920
6. OFFICE OF THE HEALTH OFFICER					
Chief Clerk	2400	2280	2160	2040	1920
Chief Sanitary Inspector	2040	1920	1800	1680	1560
Assistant Sanitary Inspector	1440	1440	1440	1440	1440

In view of the provisions of paragraph 3 of Executive Order No. 405 aforementioned, prescribing limitations in the amount expendable for salaries and wages chargeable to the general fund of the provinces and cities, the rates herein prescribed are available only to provinces and cities which have not exceeded in their appropriation for salaries and wages and have implemented the minimum wage law.

Done in the City of Manila, this ¹⁷ day of ^{Mar} March, in the year of Our Lord, nineteen hundred and fifty-four, and of the Independence of the Philippines, the eighth.

By the President:


FRED RUIZ CASTRO
Executive Secretary

